## Pandemic Response Matrix Madison County Schools

Madison County Schools									
Levels are defined by the presence of the following within the school locality:	Information Distribution	Campus Access	Educational Delivery	Co-curricular program	Community Gatherings/Events/Field Trips/Travel	Personnel	Health Care	School Provided Transport	School Operations/Food Service
Level One:  Pandemic flu case reported in country.  School community (employees, students, parents) encouraged to monitor temperature if signs of illness.	Use of periodic email to school community.  Use of bulletins&/or website to provide information.	Access to campus per normal school policy.	School programs continue as regularly scheduled.  Daily homework provided by teachers for any students staying at home.	All regularly scheduled activities continue as planned.	All regularly scheduled activities continue as planned.	All school employees perform as usual.  Any school employees returning from an affected area must monitor for illness.	Consider contacting health care provider if temperature is more than 100 F.  Encourage and offer flu shots on campus for staff.  Encourage hand washing and healthy living.	All bus routes run as usual.	Normal cleaning and maintenance.  Continual disinfecting by cleaning personnel.  Review food handling procedures with staff.
Level two:  Pandemic flu case reported in state.  School community encouraged to monitor temperature.  If 100.F or greater please stay home.  Schools may be closed upon recommendation of health officials.	Updates to school community per health officials request.  In-class instructions to ensure students understand protocol and proper hygiene.	School open per normal school policy.  School community with temp over 100.F must stay home.	School programs continue as regularly scheduled.  Daily homework provided by teachers for any student staying at home.	All regularly scheduled activities continue as planned unless otherwise instructed by health officials.	All regularly scheduled activities continue as planned unless otherwise instructed by health officials	All school employees perform as usual.  Any school employee returning from an affected area must monitor for illness.	Consider contacting health care provider if temperature is more than 100 F.  Encourage and offer flu shots on campus for staff.  Encourage hand washing and healthy living.	All bus routes to continue as planned unless otherwise instructed by health officials.	Normal cleaning and maintenance.  Continue disinfecting.  Review food handling procedures with staff.  Additional measures as required by health officials.
Pandemic case reported within community.  School community encouraged to monitor temperature.  If 100.F or greater must stay home.  Schools may be closed upon recommendation of health officials.	Updates to school community per health officials request.  In-class instructions to ensure students understand protocol and proper hygiene.  Information provided on social-distancing for school community.	School open per normal school policy unless otherwise instructed by health officials.  School community with temp over 100.F must stay home.  Minimize visitors.	School programs continue: social distancing encouraged unless otherwise instructed by health officials.  Daily homework provided by teachers for any student staying at home.	Evaluate the necessity of regularly scheduled activities; continue as planned unless otherwise instructed by health officials.  Large gatherings at the discretion of health officials.	All special events, field trips and travel continued unless otherwise instructed by health officials.  Large gatherings at the discretion of health officials.	All school employees perform as usual unless otherwise instructed by health officials.  Employee may return to school after 24 hours have passed with a normal temp (98.6 F) without the use of fever reducing meds.  Crisis response team reviews process of school closure.	Consider contacting health care provider if temperature is more than 100 F.  Provide flu shots on campus for staff.  Encourage hand washing and healthy living.  Isolate individuals with fever of greater than 100 F.  Mask as tolerated.	All bus routes to continue as planned unless otherwise instructed by health officials.  Health officials may consider discontinuation of all or particular routes.	Continual disinfecting by cleaning personnel.  Review food handling procedures with staff.  Additional disinfection of contact surfaces.
Level four:  Spread of pandemic in the community  Schools closed.	Information distribution updates to school community.  Further communication using school delivery system- e-mail, One Call Now, etc.	School facility closed to all except essential personnel unless access permitted. No visitors.	No classes.  Normal instruction to resume when building is re-opened.	Facility closed for all purposes.  Activities resume when school is re- opened.	Facility closed for all purposes.  Activities resume when school is re-opened.	Employees asked to refrain form visiting facility until re- opened as directed.	Facility for all purposes.	No bus routes available. Facility closed for all purposes.	Necessary cleaning and maintenance continues